

Course Outline

Jira for Teams

Course JIRATEAM: 1 day Instructor Led

Overview

In this Jira training course, attendees will learn the Jira fundamentals and some core concepts that allow teams to work together. The Jira for Teams course covers important Jira skills through lecture, demonstration, and hands-on exercises to help attendees get the most out of Jira. We focus on basic navigation of Jira, then move on to the more advanced skills, such as managing scrum processes using Jira Software and reporting with Jira dashboards.

In this Jira for Teams Course, you will:

- Be more familiar with Jira
- Understand Jira structure and organization
- Create issues and understand basic Jira elements
- Search for issues and save your search queries
- Understand Jira Agile usage and reporting
- Manage your project and Jira Agile boards
- Create and use a dashboard using Jira data

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Part 1: Jira Essentials

- Structure of Jira
- Definition of Jira project, issues, workflows
- Issue Types and their hierarchy
- Roles and their hierarchy
- Definition of components and releases
- Creating and editing an issue

Part 2: Searching and Filters

- Basic and advanced search
- Detail and List view
- JQL essentials
- Saving filters

Part 3: Jira Software Essentials

- Board navigation
- Scrum and Kanban Board Differences
- Managing a backlog
- Planning a sprint
- Running a sprint

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- Reporting

Part 4: Jira Agile Configuration

- Board creation
- Configuration options
- Board Admin basics, Quick filters, Swimlanes
- Estimation metrics

Part 5: Jira Dashboards

- Dashboard creation
- Sharing dashboards
- Gadget usage and configuration
- Dashboard configuration

Audience Prerequisites

- Beginner Level Jira Users
- Jira Board Admins