



January 29, 2013

Business Number: 81359 4017 BT 0002  
Registration Number: PST-1000-5440  
Letter Id: L1314015232

SHI CANADA ULC  
ATTN: SCOTT STRANG  
290 DAVIDSON AVENUE  
SOMERSET NJ 08873  
USA

Dear Sir or Madam:

This *Letter of Registration* confirms your registration under the *Provincial Sales Tax Act* and includes your unique provincial sales tax (PST) registration number. This number may be used to receive an exemption from PST in certain circumstances (e.g. purchases of goods for resale or lease). Misuse of your PST registration number can result in the suspension or cancellation of your registration and is an offence under the Act.

You have been placed on a **monthly** filing schedule. Your tax returns and remittances are due no later than the last day of the month following the end of each **monthly** reporting period.

As your total annual Canadian sales are at least \$1.5 million, you are required to file your tax returns and remit tax electronically. To avoid penalty and interest, your payment must be received on or before the due date, and be filed and remitted electronically. Please note, due to this requirement, a paper return will not be sent to you.

You may use any of the following options to remit tax electronically:

- Online at the eTaxBC site: [gov.bc.ca/eTaxBC/myaccount](http://gov.bc.ca/eTaxBC/myaccount);
- Through your financial institution's payment and filing service; or
- Using the online banking service or electronic funds transfer through your financial institution.

To file returns electronically, you must use either eTaxBC or your financial institution's payment and filing service. Tax returns must be filed for each reporting period even if you have not collected any tax.

If you have not already signed up for eServices through eTaxBC, please visit [gov.bc.ca/etaxbc/myaccount](http://gov.bc.ca/etaxbc/myaccount). In addition to allowing you to fulfill your obligation to file and remit tax electronically, eTaxBC allows you to communicate with the Ministry of Finance, maintain your profile, and access your records and correspondence using a secure, web-based system. If you require assistance with this process, or have any questions about your registration, please phone 1 877 388-4440. If you have already signed up for eServices, thank you.

Sent on behalf of,

Jordan Goss  
Director, Provincial Sales Tax Act

Ministry of  
Finance

Revenue Division  
Consumer Taxation Programs Branch  
[www.fin.gov.bc.ca/rev.htm](http://www.fin.gov.bc.ca/rev.htm)

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