



How headsets can...

Improve business productivity and efficiency

Today your business is everywhere and at any time – in an airport, a coffee shop or on the road – thanks to mobile devices. Using a smartphone, tablet or laptop, you and others on your small or medium-sized business team can make or take calls and even launch a video or web conference when there is a need for face-to-face communication or to share a screen with someone.

In these situations and more, you have little control over your environment, so you need a headset to

ensure audio clarity for you and your listeners. You also need a headset for conferencing or when you are driving. Even at the office, which for many of your employees might be a remote home location as part of your flexible work options, headsets can be an indispensable tool. Read some of our [customer case studies](#) to find out how small and medium-sized businesses are using headsets to enhance productivity and efficiency.



Hands-free capabilities: Headsets provide hands-free capabilities while you are on a call to input something on your computer or locate a document on your desk or in a drawer or to engage in chat while you are conferencing.



Manage multiple communication devices: Headsets can help manage multiple modes of communications – office phone, smartphone and softphone service, such as Skype or Google Voice.



Move around freely: Wireless headsets enable you to get up from your desk and move freely throughout the office and remain on a call when you need to locate a file, pick up something from the printer, confer with a colleague, find a more private location or even grab a cup of coffee. During a training session, you can stand up and stretch and never miss a training beat.



Mission critical technology: Headsets can be the mission critical component of a service offering, as in the case of online tutoring where clear audio between students and their teachers is essential for learning.



Driving: Using a Bluetooth headset, you can move from the office to your car and stay on a smartphone call or safely answer a call while you are driving from one meeting to another.



How to select the right headset

Option 1: Get in touch with Plantronics

We're here to help. Give Plantronics a call or email us. We don't sell direct but we're happy to answer questions to make sure you get the right headset for your needs.



866-493-6875



smbhotline@
plantronics.com

Option 2: Make a selection on your own with this do-it-yourself guide:



Step 1: Answer the following questions:

1. What audio communications devices do you and your employees use? Do you use desk phones, smartphones, softphones or a combination? If you only use your desk phone, do you also do training online or attend webinars that require audio? These types of questions will determine if you need a versatile headset that you can use with several devices – one that works with your desk phone or your computer or smartphone – or a standard one-device headset.

2. Do you need a corded or wireless headset? Do you or your employees need to access files that are away from your desk during a call; or are you typically sitting at your desk for the duration of the call?

3. Where do you make most calls? Are you on the road a lot, in and out of the office and home; or are you mainly in the office? Evaluating how flexible your headset needs to be helps to make the right selection. For example, a Digital Enhanced Cordless Telecommunications (DECT™) headset is meant for in-office use only, but allows you to roam up to 350 feet away from your device. A Bluetooth® headset allows you to use your smartphone wherever you are, but is limited on range with only about 33 feet distance away from your device.

4. What kind of office environment do you have? Your environment can influence the type of headset you choose. Do you work in private offices or open space or do you have cubicles? (How high or low are the cubicle walls?). In an open office environment you may want a stereo over-the-head headset to block out ambient noise versus a speakerphone which is better suited for a private office.



How to select the right headset

Step 2: Once you've answered these questions, go to:

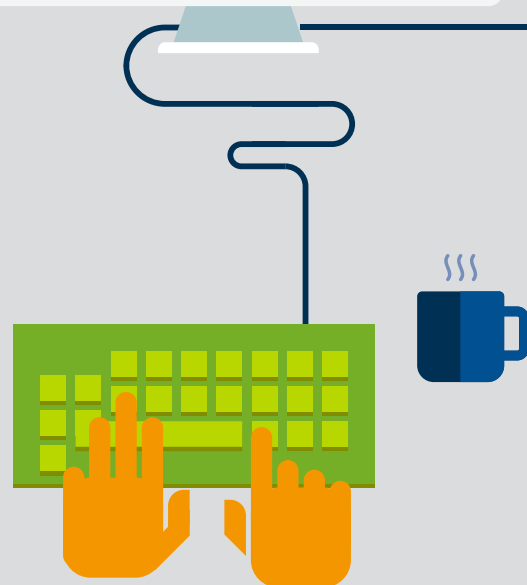
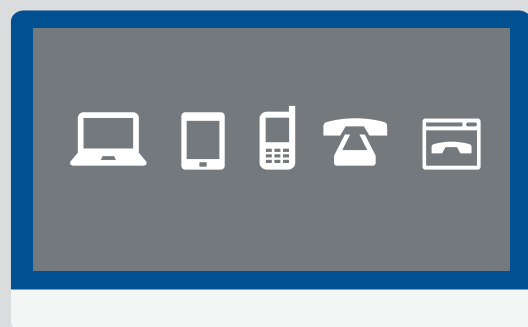
www.plantronics.com/us/compatibility-guide

and follow the steps to determine the best headset for you and your employees.

Step 3: Don't forget the accessories/cords you may need for functions such as:

EHS Cable or **HL-10 Lifter** for wireless headsets: Enables call-control away from your desk – our simple Compatibility Guide will tell you which cable is necessary with your phone setup.

Audio processor, amplifier or **direct connect** or **quick disconnect cable** for wired desk phone headsets: You will need one of these to connect your wired headset to your desk phone. The Compatibility Guide will determine which one you'll need.



Why choose Plantronics?

Plantronics delivers outstanding audio solutions and customer service to help you achieve productivity, efficiency and satisfaction. Our headsets are designed with your needs in mind. Comprehensive market research and our own living labs help us determine what features and specs to focus on to make your work easier and your communications simpler.

Each of our Plantronics headsets is rigorously tested to ensure audio quality, comfort and durability. We provide a two-year warranty for our corded office products and our wireless products offer a one-year warranty. We'll answer the call anytime you let us know you've got a problem. To speak with one of our world-class customer service representatives, you can either fill out our [email form](#) to receive a response within 24 hours, access our [live chat](#) feature online, [fill out](#) your phone number for us to call you at a time you designate, or call us at **1-888-752-6876**